

Area of Ministry	Category w/in Ministry	Description	Decision Rights	Who's Involved	Decision Chart
TVC Kids	All areas	Decision to have snacks	5	TVC Kids Campus Leader	1. Executive Pastor of Family Ministries
TVC Kids	All areas	Decision on what kind of snack is served.	5	TVC Kids Campus Leader with input from Director of Family Ministry and Campus Area Leader	2. Executive of Family ministries,Central Kids Decides with Campus Directors Input
TVC Kids	All areas	Grouping of ages & grades for program areas-varies by campus	3	Leader & CP	
TVC Kids	All areas	Combining groups or rearranging groups seasonally or one time	5	TVC Kids Campus Leader with input from Campus Area Leader	3. Consensus
TVC Kids	All areas	System for checking in children	2	Director of Family Ministry with input from Campus Leader and the Shelby Owner.	4. Campus Directors Decides w/ Central Kids pastor Input
TVC Kids	Cleaning after weekend service times	TVC Kids has protocol for cleaning after and between all services.	1	Director of Family Ministry	
TVC Kids	Monthly cleaning	TVC Kids has protocol for monthly cleaning.	1	Director of Family Ministry	5. Campus Director Decides
TVC Kids	Allergies	We ask about allergies at check-in. Allergies should be noted on the drop off sheet. Children with allergies should wear a red allergy bracelet. We remind parents that it is their responsibility to mention a child's allergies every time. Should a TVC Kids area/campus be peanut free?	1	Director of Family Ministry	
TVC Kids	Peanuts	See policy for Medical Conditions requiring a response. (This is separate from allergies.)	5	TVC Kids Campus Leader (talking to DOFM & CP)	
TVC Kids	Medical Conditions Requiring a Response		1	Director of Family Ministry	
TVC Kids	Communication: Auditorium Programming--> TVC Kids	TVC Kids tie-in with Programming	3	Director of Family Ministry with input from TVC Kids Campus Leader with input from TVC Kids Central Support Programming, and/or the CP.	
TVC Kids	Programming	Prayer wall	3	TVC Kids Campus Leader with input from TVC Kids Central Support	
TVC Kids	Communication: Compassion--> TVC Kids	TVC Kids tie-in with Compassion Ministries	3	TVC Kids Campus Leader with input from the Director of Compassion Ministry, TVC Kids Staff (area appropriate), the TVC Kids Central Support Programming and/or the CP.	
TVC Kids	5 years and older observe baptism	School age children observe and become familiar with baptism.	2	The Director of Family Ministry with input from the TVC Kids Campus Leader who has input from the Campus Pastor and TVC Kids Central Support	
TVC Kids	Baby Frames	New parents receive a baby frame mailing (also for adoptive parents)	1	Programming	
TVC Kids	Programming: All	Curriculum choice	2	The Director of Family Ministry with input from the TVC Kids Campus Leader and TVC Kids Central Support	
TVC Kids	Programming: All	Service Order	4	Executive Pastor of Family Ministry with input from the TVC Kids Campus Leader and TVC Kids Central Support	
TVC Kids	Programming: All	Program content beyond curriculum	5	TVC Kids Campus Leader with input from the TVC Kids Central Support	
TVC Kids	Programming: 3-K	Offering: should we take an offering? How is it taught?	5	Programming Leader.	
TVC Kids	Programming: 1st-5th grade	Offering: should we take an offering? Yes. Should we teach on why we give every time? Yes. (This does not have to be long.)	1	TVC Kids Campus Leader	
TVC Kids	Offering	Offering: How is the offering distributed?	2	TVC Kids Central Support Programming Leader with input from DOFM	
TVC Kids	Offering	Offering: How is it handled?	2	Director of Family Ministry with input from Campus Leader	
TVC Kids	Programming: 3-K	Salvation: Is this taught? Is invitation given?	5	TVC Kids Campus Leader with input from the 3-K Campus Leader	
TVC Kids	Programming: 1st-5th grade	Salvation Invitation: How often? Minimum of 2 times/month	1	TVC Kids Central Support Programming Leader with input from Director of Family Ministry	
TVC Kids	Programming: 1st-5th grade	Enchantment, the WOW factor is required	1	Director of Family Ministry	
TVC Kids	Programming: 1st-5th grade	How often for the Wow factor? Big Wow 1x/month. Surprises (littler wow): every week	1	TVC Kids Central Support Programming Leader with input from Campus Programming Leader and Director of Family Ministry	

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TVC Kids	Programming: All	Bible Translation used	TVC Kids Campus Programming Leader with input from TVC Kids Central Support Programming Leader
TVC Kids	Small Group: 3 years-5th grade	Will we have small groups to follow up large group programs?	TVC Kids Central Support Programming Leader with input from Director of Family Ministry
TVC Kids	Small Group activities: 3 years-5th grade	What small group activities will we use? Fabric is to be avoided on toys with a few exceptions	Central Support Small Group Leader with input from TVC Kids Campus Leader.
TVC Kids	All areas		1 Director of Family Ministry
TVC Kids	All areas	What toys will be accepted as donations or purchased? (This is beyond the limitations of fabric toys.)	TVC Kids Campus Leader with input from Director of Family Ministry and Campus Area Leader
TVC Kids	0-2 Years	Curriculum choice (this is looking to the future. In 2019, this is a 5, until we get things settled.	TVC Kids Campus Team Leader with input from TVC Kids Central Support Programming Leader
TVC Kids	0-2 years	Formula mixing: done by volunteers or parents?	5 TVC Kids Campus Leader
TVC Kids	Social Media/Parent Newsletter	Should we have it?	TVC Kids Central Support Programming Leader with Input from Director of Communications
TVC Kids	Social Media/Parent Newsletter	Standards and policy for posts	TVC Kids Central Support Programming Leader with Input for Director of Communications
TVC Kids	Digital Signage	Should we have it?	TVC Kids Central Support Programming Leader with input from TVC Kids Campus Leader, Campus Pastor and Director of Communications
TVC Kids	Digital Signage	How, what and when?	2 Communications
TVC Kids	Budgets		TVC Kids Campus Leader & CP with input from Director of Family Ministry
TVC Kids	Supplies	If tied to the Support Team Leader	TVC Kids Support Team Leader (Lori) in consensus with the Campus Leader with input from the Campus Area Leader and possibly the Director of Family Ministry
TVC Kids	Supplies	All not tied to Support Team Leader	3 Ministry
TVC Kids	Room design		5 TVC Kids Team Leader
TVC Kids	Name Tags	On every kid, volunteer and visitor.	TVC Kids Team Leader with input from TVC Kids Campus Leader, Campus Pastor and DOFM.
TVC Kids	Tech	Purchase for new campus	4 Director of Family Ministry
TVC Kids	Tech	Purchasing and updates	TVC Kids Central Support Programming Leader with input from TVC Kids Team Leader
TVC Kids	All areas	Child/Adult Ratios: Infants 2:1, Walkers 3:1, 2 yr olds 4:1, 3 & 4 yr olds 6:1, K-1st Grade 8:1, 2nd-5th Grade 10:1	4 Leader
TVC Kids	All areas	When ratios are adjusted at any campus on a weekend	1 Director of Family Ministry
TVC Kids	All areas	Protocol for turning kids away because of inadequate staffing	5 TVC Kids Campus Leader
TVC Kids	All areas	Protocol for the TVC Kids campus leader for turning kids away because of inadequate staffing	TVC Kids Central Support Programming Leader with input from TVC Kids Team Leader and DOFM
TVC Kids	All areas	Communicating "The Point" of the weekend lesson to parents	2 Leader and DOFM
TVC Kids	All areas	Campus Leaders encourage area leaders to coordinate work projects across campuses so that that prep work is not duplicated.	1 Director of Family Ministry
TVC Kids	All areas	We have a goal that ideas are shared across campuses.	1 Director of Family Ministry
TVC Kids	All areas	Parameters for photos and videos, when taken and how used on social media.	1 Child Safety Director & Director of Family Ministry
TVC Kids	All Areas	Design and Look of Nametags	Central Pastor of Kids with Campus Director Input
TVC Kids	Child Dedication	Protocol for dedication	4 Director of Family Ministry, Campus pastors
TVC Kids	Child Dedication	Determining dates for campus dedications	1 Campus pastors
TVC Kids	Child Dedication	Determining dates for campus dedications	Campus pastors working with TVC Kids Campus Leader. Hastings only: Director of Programming working with Hastings TVC Kids Leader

TVC Kids	Communion	<p>Should children take communion? At TVC Kids we believe kids should have the opportunity to take part in communion. We realize this topic can be sensitive depending on family beliefs, so we leave it up to parents to take responsibility for allowing their child to participate in communion.</p>	1 Director of Family Ministry
TVC Kids	Communion	<p>Does TVC Kids give communion to children? TVC Kids does not give communion to school age children because we believe that communion taken by children happens best when done with their parents. Because parents are the best people to teach and model communion, our role is to support them in any way we can. We are intentional to communicate with parents in every way possible to help them feel prepared to talk to their child about communion. Logistics: Each TVC Kids Campus Leader will have a communication and logistics plan for how TVC Kids participates in communion</p>	1 Director of Family Ministry
TVC Kids	Communion	<p>Each Campus has a plan that fits their setting.</p>	<p>1 Director of Family Ministry TVC Kids Campus Leader /Small Groups Leader/TVC Kids Central Support Programming Leader &</p>
TVC Kids	Policies	<p>TVC Kids policies apply to all campuses. To see policies, go to Central Support Sharepoint-->Family Ministry-->TVC Kids-->Policies</p>	<p>4 Director of Family Ministry, DOFM with input from TVC Kids Campus Leaders & TVC Kids staff in applicable areas.</p>